

INVITATION TO BID

Frazeysburg Volunteer Fire Department, Muskingum County

26 West Second Street, P.O. Box 219

Frazeysburg, Ohio 46822

Bid Description: Self-Contained Breathing Apparatus

Bid Opening Date: August 17, 2020 Time: 9:00 a.m.

Bid Closing and Opening Date: August 28, 2020 Time: 5:00 p.m.

DO NOT SUBMIT MORE THAN ONE BID PROPOSAL FOR EACH BID

NAME AND ADDRESS INFORMATION MUST APPEAR BELOW

Submitted by:

Salesperson/Company Rep Name: _____

Company Name: _____

Federal Tax ID No: _____

Street Address: _____

P. O. Box: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

LEGAL NOTICE ADVERTISEMENT FOR BIDS

Frazeysburg Volunteer Fire Department, Muskingum County, Ohio is requesting sealed bid proposals for the purchase of Twenty (20) complete 4500 psi 45-minute self-contained breathing apparatus.

The term "complete SCBA" is defined as Two (2) 4500psi 45-minute cylinders, with a backpack / harness, and One (1) high temperature face piece, which includes One (1) voice amplifier each.

All bid packages will be opened and reviewed for accuracy and compliance on August 17 at 9:00 a.m. Bids will be opened at the Frazeysburg Volunteer Fire Department, Muskingum County, 26 West 2nd Street, Frazeysburg, Ohio 43822

Once completed, a notification will be sent to the successful bidder.

Copies of the invitation to bid, specifications, proposal and contract forms are available at Frazeysburg Volunteer Fire Department, Muskingum County, 26 West 2nd Street, Frazeysburg, Ohio 43822

-The proposals shall be made on the forms provided in the invitation to bid.

-All proposals shall be sent via US Postal Service, Federal Express, DHL or UPS

-No proposals will be accepted via walk-in or hand to hand delivery

- Frazeysburg Volunteer Fire Department reserves the right to accept or reject any or all proposals; to waive any informalities or irregularities in the bids received and to award the contract to the best bidder whose proposal is deemed most favorable to the Frazeysburg Volunteer Fire Department

INSTRUCTIONS FOR SUBMITTING BIDS

1. The original bid response shall be submitted in a sealed envelope with the words “SCBA BID” clearly marked on the outside of the envelope. If bidder is using an alternate or similar type of delivery service, the bid response must be contained in a sealed envelope within the “express mailer package” (the bid descriptions must be listed on the exterior of the sealed envelope contained within the “express” mailer). **Failure to submit the bid in a sealed envelope and/or without the bid description clearly marked on the exterior shall result in immediate disqualification and no further consideration given for the award.**

2. The original bid response (hereinafter referred to as “bid”) shall be submitted to the following:

Attention: Frazeyburg Volunteer Fire Department

26 West 2nd Street, P.O. Box 219

Frazeyburg, Ohio 43822

3. Bid shall be received no later than two (2) hours prior to the scheduled date and time of opening as listed on the invitation to bid. All bids will be time and date received to the **Frazeyburg Volunteer Fire Department**. Postmarks, or other times and dates appearing will not be considered as the official date and time of receipt. Delivery to any other location not defined above, does not constitute a bid being received by the **Frazeyburg Volunteer Fire Department**. Bids submitted with insufficient postage will not be accepted. Telegraphic, facsimiles, or any other mode of transmission other than stated above shall not be considered as valid submission to **Frazeyburg Volunteer Fire Department**. **Frazeyburg Volunteer Fire Department** will not be held liable for non-delivery and/or late delivery of any bid response due to a bidder listing an incorrect address

4. The original bid response shall be properly completed, signed by the bidder and accompanied by copy of necessary supportive documentation, including the executed non-collusion affidavit. The original bid response must contain an authorized original signature of the bidder on the signature page.

5. Any and all exceptions to the specifications outlined herein shall be noted on the bid specification and thoroughly explained in the bid proposal. It will be the responsibility of the **Frazeyburg Volunteer Fire Department** to determine if a substitution to the specification is considered “equal to”. The bidder must provide with any exception detailed specifications so that the **Frazeyburg Volunteer Fire Department** can make the necessary comparisons to make a proper decision. Failure to do so may result in the rejection of submitted bid for noncompliance.

6. Any bid received after the scheduled date and time of opening will be marked as late, remain sealed, and will receive no further consideration for award. Bidders should allow enough time

for mailing their bids to ensure delivery prior to the established cut-off time on the opening date and time. The Frazeytsburg Volunteer Fire Department will not be responsible for a late bid due to failure of the bidder to allow enough tie for delivery of the bid.

7. In order to protect the integrity of the bidding process, bids shall not be prepared, completed or altered on the premises of the Frazeytsburg Volunteer Fire Department. Any bid which is prepared, completed or altered on the premises of the Frazeytsburg Volunteer Fire Department shall be immediately disqualified and receive no further consideration for award.

8. A copy of the invitation to bid may be obtained by going to:

Frazeytsburg Volunteer Fire Department

26 West 2nd Street

Frazeytsburg, Ohio 43822

9. Bids, unless otherwise proven herein, are subject to the Public Records Law, Section 149.43 of the Ohio Revised Code.

10. Any pre-bid questions or inquires must be submitted in writing to the Frazeytsburg Volunteer Fire Department and received no later than three (3) business days before the scheduled opening date. Frazeytsburg Volunteer Fire Department will not respond to any pre-bid questions or inquiries received later than three (3) business days before the scheduled opening date. The issuance of an addendum is dependent upon the information received and the impact on the competitive bid process. Pre-bid questions can be emailed to:

Chief David Smith

frazchief@yahoo.com

11. All pre-bid inquiries must contain the following information:

Name of sender

Company Name

Phone Number

Opening Date

Bid Description

A detailed description the question

Any other pertinent information

Bidders shall not contact any other Frazeytsburg Volunteer Fire Department divisions or office for responses to pre-bid questions.

BID SPECIFICATIONS

Self-Contained Breathing Apparatus

All SCBA's shall meet or exceed the requirements found in the 2018 edition of NFPA 1981 for Open-Circuit Self-Contained Breathing Apparatus

A total of Twelve (12) complete Self-Contained Breathing Apparatus, and Sixteen (16) additional high-temperature Face Pieces shall be bid.

Definition of "complete Self-Contained Breathing Apparatus shall be defined as the following:

- One (1) Backpack/frame, Two (2) 4500 psi – Forty-Five (45) minute cylinders,
- One (1) High Temperature Face Piece
- One (1) Voice Amplifier

Bids shall also include Fit Testing for Thirty-eight (38) personnel

Bidders shall include pricing for all types and styles of Complete Self-Contained Breathing Apparatus as defined above that meet 2018 edition of NFPA 1981

Bidders shall include a price list for options and additions to SCBA's

**SPECIFICATION AND PRICING FOR SELF-CONTAINED BREATHING
APPARATUS AND FACE PIECES**

(This form can be duplicated for number of items quoted)

BIDDERS NAME: _____

MAKE AND MODEL (SCBA'S/FACE PIECES):

LOCATION OF MANUFACTURER: _____

PRICING

Please quote and insert below your lowest net price for the commodities herein described. (This needs to be done for each style and type of bid)

Vendors Name: _____

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>QUOTE</u>
1.	12	Complete SCBA's	Total: \$_____
2.	16	Additional Face Pieces	Total: \$_____

SIGNATURE PAGE

Sealed replies to this invitation shall be received at the following address on or before the indicated cut-off time:

Frazeyburg Volunteer Fire Department
26 West 2nd Street, P.O. Box 219
Frazeyburg, Ohio 43822

Failure to sign as indicated shall render your bid non-responsive and ineligible for award.

Your signature indicates that you have read, understood and hereby agree to be bound by all terms, conditions, specifications and requirements contained in this invitation.

Date

Authorized signature by officer/Agent of company

Type or print name shown above

Title of Officer/Agent signing

Name of Company

_____ Being first duly sworn on oath deposes and states:
Printed Name

I. That in connection with this procurement:

The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any bidder or to any competitor.

No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not submit a bid for the purpose of restricting competition.

II. The undersigned further states:

He or she is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he or she had not participated and will not participate in any action contrary to the statements above.

He or she is not the person on the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he or she has been authorized in writing to act as agent for the person responsible for that decision in certifying that such persons have not participated, and will not participate, in any section contrary to the statements above.

III. It is expressly understood that foregoing statements, representations, and promises are made as a condition to the right of the bidder to receive payment under any award hereunder.

FOR CORPORATIONS:

Name of Firm: _____

Please Check:

Corporations Partnership Sole Proprietor Limited Liability Company

ATTEST TO SEAL

Signature and Title of Bidder

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 2019

Notary Public: _____

Signature